

ORDER FORM

**AFTER COMPLETING THIS FORM PLEASE
 EMAIL TO bsi-store@banksupplies.com or FAX TO 734-699-1428**

Bill To:

Date: _____ P.O.#: _____ Customer I.D.#: _____
 Catalog Key Code: _____
 Company Name: _____
 Contact Name: _____
 Contact Title: _____
 Billing Address 1: _____
 Billing Address 2: _____
 City: _____ State: _____ Zip +4 Code: _____
 Phone: _____ Fax: _____
 Email: _____

I understand that custom made and custom imprinted items are not returnable. I have verified quantity, description, imprint and price.

Signature: _____

Ship To: Same as Bill To: _____ Ship To Address Below:

Contact Name: _____ Email: _____
 Ship To Address 1: _____
 Ship To Address 2: _____
 City: _____ State: _____ Zip +4 Code: _____

Method Of Payment: Credit Card: VISA M/C AMEX DISCOVER
 Credit Card#: _____ Security Code: _____ Expiration Date: _____ Zip Code: _____
 Cardholder's Name: _____ Signature: _____

Qty	Item#	Color	Size/Description	Unit Price	Total Price

Silk-screen includes 1 color/1 side.
 Embroidery add \$3.50 per bag. Block *Script*
 Consecutive numbering: Starting Number: _____
 Imprint color: _____ Typeface: _____
 Lettering Case: ALL CAPS Title Case lower case
 Block/Helvetica in Title Case is the standard typeface used unless otherwise specified.
 Imprint Size: Exact size of artwork submitted Art Dept. discretion
 Other Imprint Requirements: FDIC NCUA Other specify below

Shipping charges are extra and will be added. Please call if you need a shipping quote or wish to verify the amount. _____
 Total: _____

THANK YOU FOR YOUR ORDER!

Art Specifications:
 Please visit banksupplies.com/art-guidelines for instructions for submitting artwork.
 Faxes or textured letterhead cannot be reproduced as usable artwork.